



# Always Ready for Children

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Memorandum (Please fill out and submit)

TO: NH Emergency Medical Services for Children  
Anna Sessa, Program Manager  
[Anna.K.Sessa@hitchcock.org](mailto:Anna.K.Sessa@hitchcock.org)

FROM: \_\_\_\_\_  
(Emergency Department Leader's Name and Title)

SUBJECT: Hospital Commitment Letter  
Participation in the Always Ready for Children Program

We join Emergency Medical Services for Children (EMSC) in New Hampshire and the region in participating in the Always Ready for Children (ARC) improvement project. This project is an opportunity for our hospital to collaborate with EMSC and other regional institutions on a program that will help ensure we are prepared to care for ill and injured children.

We as an organization are committed to providing appropriate time and resources for our Emergency Department team to assess and improve our pediatric readiness, including participation in quality improvement initiatives such as the assignment of a Pediatric Emergency Care Coordinator and data collection activities.

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|---|
| Hospital name:  |
| Emergency Department PECC (Pediatric Emergency Care Coordinator): |
| Emergency Department Medical Director:                            |
| Emergency Department Nurse Director/Manager:                      |

Respectfully submitted,

\_\_\_\_\_  
(Signature of authorizing leader)

Title within organization:

Email:

Phone: